#### Personal information

Mr. Natapon Santivong Tel : 0955587615

E-mail: boybab500@gmail.com

# Address :

99/242 Lumpini Condo Town Ramintra-Nawamin Building D, Nawamin Road, Ramintra, Khan Na Yao, Bangkok 10230, Thailand

# Family information

Father : Mr. Weerapong Santivong Age : 65 years Contact number : 081-980-1711 Occupation : (Retired) Electricity Generating Authority Employee.

Mother : Mrs. Somluck Santivong Age : 63 years Contact number : 089-635-7678 Occupation : (Retired) Teacher Lecturer 2 Level 7 (Special Expert).

Sister : Ms. Amrita Santivong Age: 39 years old. Contact number : 081-472-5713 Occupation : Assistant professor of the Department of Political Science at Lampang Rajabhat University.

# **Education**

Sripatum University. Bachelor's degree : Faculty of Engineering, major in Industry. GPA : 2.83

# **Professional Qualification and Abilities**

- : Ability to plan and organize work in order to meet the deadline.
- : Knowledge of documenting information and filing records both manually and electronically.
- : Maintain perfect file records, ensuring important documents can be accessed quickly.
- : Ability to analyze and solve problems in the working environment.
- : Ability to work effectively under pressure in order to meet the desired objectives.

Nationality : Thai Height : 183.0 cm. Weight : 85.0 kg. Date of birth : 19 May 1985 Age : 37 years old Marital status : single



# Work goals

- Be an expert in their field

#### <u>Work experience</u> - <u>Southeast Insurance Company Public Company Limited</u> (2015 - Present) Recent Position : Underwriter and Risk Engineer

# (2015 - 2017)

Position : Underwriter (Engineering). Responsibilities : Underwriting engineering supervise the issuance of quotations for CAR EAR CPM and all engineering related works including IAR Fire work.

# (2017 - 2020)

Position : Risk Engineer

Responsibilities : Surveying before and after insurance Assess the risks of the insured place suggest improvements to reduce the risk of underwriting property risk analysis Coordinate with external survey companies pay survey fees assess the risk report

# (2020 - 2022)

Position : Underwriter (Non Motor)

Responsibilities : Underwriting new and renewal policies of Non-Motor. and engineering (All products except Motor, Marine and Health) supervise the issuance of quotations for CAR EAR CPM and all engineering related works including IAR Fire work.

# - Siam Commercial Insurance Public Company Limited (2011 - 2015)

Recent Position : Underwriter (Engineering), Risk Engineer and Claims (Assisting in the 2011 Flood Case)

- : Able to work well in a team and with a wide range of people.
- : Highly responsible, good human relations, enthusiastic
- : Coordinate with other departments in the organization

### Training course

1. Eco Design, Eco Design Consultant Company Limited (20 Mar - 16 May 2010) "Design eco products."

2. Training on the firefighting system in the warehouse, the Council of Engineers.

#### **Computer and Non-technical Skills**

Ms.Office (Word, Excel, PowerPoint)

#### (2013 - 2015)

Position : Underwriter (Engineering).

Responsibilities : Underwriting engineering supervise the issuance of quotations for CAR EAR CPM and all engineering. Assessing damage from flood disasters (2011) Negotiating claims, make a report to the responsible person. Summary of the daily overview of the negotiations and the damages incurred. Follow up on the progress of surveyors and negotiations in each damaged area.

#### (2011 - 2013)

Position : Risk Engineer

Responsibilities : Explore before and after insurance. Assess the risks of the insured place and suggest improvements to reduce the risk of underwriting properties / risk analysis

#### - ACME Co. Ltd., (2011 - 2011)

Business type : Industrial water pump distribution company. Position : Sales Engineer

Responsibilities : Sale engineer, taking care of customers, preparing quotations of industrial water pump system.

### - PAKCO INTERNATIONAL CO. LTD., (2010 - 2011)

Business type :Engineering packaging design and manufacturing (chemical tank). Position : Engineer.

Responsibilities: Packaging design production control and check the product. Have been a safety committee in the factory, organize fire training.