

## **Disclosure Policy**

The Navakij Insurance Public Company Limited (the Company) concerns about the disclosure of the Company's operating performance information that might affect the decision of investors and stakeholders. The Company therefore sets Disclosure Policy as guidelines for directors, executives and employees as follows:

1. Important information means information related to the business operations of the Company which was disclosed by inappropriate means, may have a significant effect on changes in the security price, investment decision or business operations. Such important information are financial statements, profit or loss, amalgamation, acquisition or disposition of important assets, payment or omission of dividend payment, major legal disputes, estimates and future business direction, authority changes or significant changes in the Board of Directors and management; including other information that the Company deems it may affect the price of securities or investment decisions, etc.

2. Chairman, Advisor to the Chairman, Chief Executive Officer and President are authorized to disclose information, hold a press conference, or clarify the rumors. The authorized person may assign others to disclose specific information.

3. Disclosing important information to the public with transparency, accuracy, completeness, reliability, updated and in accordance with the rules and regulations of regulators.

4. Communicating information to the public through various channels such as the website of The Stock Exchange of Thailand, Company website, annual general meetings of shareholders, 56-1 One Report, meetings, interviews, as well as press conferences for easily and equally access to information.

5. Important information that may affect changes in securities prices or shareholders' benefits will be published through various channels after being officially disclosed to The Stock Exchange of Thailand of Thailand only.

6. In case of rumors, information leakage or accidental information disclosure, the President, Office of Corporate Identity and Communications and related departments are assigned to clarify the facts as soon as possible through the website of The Stock Exchange of Thailand and other appropriate communication channels to achieve correct understanding.

7. In case trading the Company's securities is abnormal, the Company shall clarify the facts promptly when the cause is known. However, the Company shall inform the public that there is no significant development regarding the Company's business and operations if abnormal securities trading is not found.



8. The Company refrains from disclosing information or answering questions related to operating performance to third parties during 14 days before releasing operating performance and financial reports to the public.

9. Disclosing the Company's confidential business or information that could result in the Company loss of business benefits, announcing fake news, reporting, extrapolation, or disclosure using exaggerated statements which may mislead the public are prohibited.

10. Any person who knows important information about the Company is prohibited to buy or sell the Company's securities using information that has not yet been disclosed to the public.

11. The Company assigns Shareholder Relations Division, Office of President to be responsible for communicating with shareholders, investor group and government agencies.

The Company reviews the policy regularly at least once a year or when there is a significant change.