

## **Criteria of the Issues Proposal to be Included in the Agenda of the 2022 AGM**

### **1. Objective**

To comply with the Principles of Good Corporate Governance for Listed Companies

### **2. Qualifications of Shareholders**

Being one single shareholder or several shareholders and have to hold the Company's share at the minimum 350,000 shares or 1 percent of total number of the voting right

### **3. Criteria and Procedure**

3.1 The following proposal will do not be placed on the agenda:

- 1) A proposal that concerning the Company's normal business, unless there is indication of irregularity
- 2) A proposal that is beyond the control of the Company
- 3) A proposal that the shareholders have been proposed to the shareholders' meeting during the past 12 months and was supported by less than 10 percent of total voting shares, provided that the facts of the stated matter have not yet changed significantly
- 4) A proposal that is beneficial for specific person or group
- 5) On the authority's management by committee unless in case of causing significant damage to shareholders as a whole
- 6) Otherwise the committee has been considered and deems that un-appropriate to contain in the agenda and the board must be explain to the shareholders with reasonable

3.2 Conditions and Procedures for considering

- 1) Chairman of the executive board initially review of the proposed shareholders for correction in case of incompleteness prior submit to the Board of Directors
- 2) The Board of Directors' consideration based on the criteria specified. The judgment is deemed the matter comes to an end
- 3) The proposal approved by the Board of Directors will be included in the agenda of the Annual General Meeting of Shareholders
- 4) The Company will be informed the shareholders with reasons for the proposal disapproved by the Board of Directors

### **4. How to propose agenda**

4.1 The shareholders shall complete in the form and facsimile to the company secretary at number 0-2636-7999 or via email [charuwan\\_c@navakij.co.th](mailto:charuwan_c@navakij.co.th) to provide sufficient time for the Board of Directors for consider

4.2 Submit the completed form by registered mail to:

Office of Company Secretary  
The Navakij Insurance Public Company Limited  
100/47-55, 90/3-6, 27 floor, Sathorn Nakorn Building,  
North Sathorn Road, Silom, Bangrak,  
Bangkok Thailand 10500

### **5. Submission Period**

Submission is allowed from 9 September 2021 to 31 December 2021

## Agenda Proposal Form for the 2022 AGM

1. (1) I, Mr./Mrs./Ms.....,  
Shareholder of the Navakij Insurance Public Company Limited (NKI)  
No. of shareholding.....shares  
Accessible Address.....  
.....  
Telephone Number.....  
Mobile Phone Number.....  
E-mail address.....
- (2) I, Mr./Mrs./Ms.....,  
Shareholder of the Navakij Insurance Public Company Limited (NKI)  
No. of shareholding.....shares  
Accessible Address.....  
.....  
Telephone Number.....  
Mobile Phone Number.....  
E-mail address.....
- (3) I, Mr./Mrs./Ms.....,  
Shareholder of the Navakij Insurance Public Company Limited (NKI)  
No. of shareholding.....shares  
Accessible Address.....  
.....  
Telephone Number.....  
Mobile Phone Number.....  
E-mail address.....

2. Agenda Proposed

1. ....
2. ....
3. ....

3. Objective

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Reason

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Further supporting documents as true copies totaling.....pages are attached along with this form

I hereby to certify that the information and the attached supporting documents are accurate, complete and that the Company has my permission to disclose the information or the said supporting documents.

Shareholder

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( )

Shareholder

\_\_\_\_\_  
( )

Shareholder

\_\_\_\_\_  
( )

**Remark**

1. Shareholders have to provide evidence to proving share ownership such as certified letter from Securities Company or other evidence from the Stock Exchange of Thailand
2. Individual shareholder must submit a certified copy of the identification card or passport (for foreigner) and juristic shareholder must submit certified copies of the Company Certificate and identification card or passport (for foreigner) of the director who signed the form on behalf of the Company
4. Evidence and supporting documents of several shareholders must be included in the same form
5. All agendas which proposed would be contained legible details
6. Shareholders have to provide evidence to proving changing of the name or surname
7. Agenda proposals would not be considered by the Company if there is insufficient information, no contact details or not comply with the fixed regulation